# P. VENKATA SAI TEJA

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**CAREER OBJECTIVE**

To have a growth oriented career where I can prove my credentials in the Media on the grounds of performance and Commitment and to help the Organization to reach its objective.

**PROFESSIONAL SUMMARY**

* Hands on experience in metro systems such as Automatic fare collection, TVM, TOM.
* Hands on experience in CCTV.
* Hands on experience in Active Directory.
* Good software, hardware & networking knowledge
* Effective communication skills Experienced in site survey, product selection, Demo at clients.
* Good in preparing reports
* Proven ability to take charge of a project, good in trouble shooting & resolve problems.

**WORK EXPERIENCE**

ORGANIZATION :Serco Limited (Dubai Metro Rail).

Designation : AFC Technician.

Duration : July 2018 to Till now.

working areas : Maintenance of AFC Gates, TVM, TOM and CCTV.

ORGANIZATION : Blossoms Production House.

DESIGNATION : Sr.Systems Engineer.

DURATION : Aug 2016 to June 2018.

WORKING AREAS : Maintenance of Application Softwares & Systems.

ORGANIZATION : Value Point Systems Pvt. Ltd.

DESIGNATION : Sr. Systems Expert.

DURATION : Feb 2016 to July 2016.

WORKING AREAS : Maintenance of Systems.

ORGANIZATION : Aamoda Broadcasting Company (ABN Andhrajyothy).

DESIGNATION : Jr.Systems Engineer.

DURATION : April 2012 to Jan 2015.

WORKING AREAS : Maintenance of Systems.

**current RESPONSIBILITIES:**

* Responsible for carrying out all level of preventive and corrective maintenance activities on AFC systems covering station level equipment like Automatic Gates, Ticket Vending technical support staff to implement complex systems or new projects.
* Perform shift and emergency duties whenever required.
* Machines, Ticket Office Machines, Station Computer and parking area gates.
* Responsible for Preventive and Corrective maintenance of CCTV in all areas of metro system.
* Responsible for 49 metro stations CCTV system of 4 carrying out all levels of preventive and corrective maintenance of CCTV & AFC system Conditional monitoring and troubleshooting CCTV system faults of total Dubai Metro.
* Carry out repair and maintenance work with the use of hand, machine, electrical and electronic
* tools and reference to technical drawings, schematics, manuals, procedures and work Instructions
* Replace faulty AFC equipment, handover/take back to the electronics workshop for repair.
* Ensure the maintenance tools and equipment is maintained in good condition both before and after job activities.
* Working through MMS (Maximo) for closing Work orders after completing the work.

**Systems Engineer responsibilites:**

* Installing and configuring operating systems Windows 7/8 and Windows Server 2012/2008.
* Installing MS office 2007/2010/2013 and other applications like Adobe and Multimedia applications.
* Prepare, install and upgrade the user desktops based on user requirements.
* Troubleshoot the desktops for various issues and provide the resolution for various issues.
* Installing the Anti-virus software on the user desktops and scan the machines for viruses and worms.
* Managing Desktop/Laptop setup and deployment for new employees with standard hardware, images and software.
* Incident Management.
* Installation of computer hardware and software.
* Providing support for remote users through RDP and Net meeting (RIM Support).
* Handling user’s Desktop and Laptop Hardware related issues.
* Installing software’s and updating Antivirus.
* Creating Users in Active Directory.
* Printers (DMP/LJP/DJP) Hardware Support and Configuration of Network printers.
* Maintaining Systems Asset Management and Coordinating with Vendors.
* Resolving the Network Related problems and creating Tickets.
* Taking daily backups

**SCHOLASTIC**

* Diploma in Electronics and Communication Engineering from VKR & VNB Polytechnic Gudivada with 73.12% in 2011.
* S.S.C from Montessori E.M High School, Gudivada with 79% in 2008.

**PERSONAL PROFILE**

**Name**  : Pyla Venkata Saiteja.

**Father’s Name** : Venkata Soma Sekhar.

**Date of Birth** : 07th August 1993.

**Hobbies** :Reading Books, Writing Blogs.

**Languages Known** : English, Hindi and Telugu.

**Permanent Address** : S/o Venkata Soma Sekhar

D no: 19/235-a,

Bethavolu,

Gudivada.

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge.

Place :

Date : **(P.V.SAITEJA)**